

LITTLE MELTON PARISH COUNCIL MEETING
at LITTLE MELTON PRIMARY SCHOOL, SCHOOL LANE,
LITTLE MELTON on TUESDAY 14 JULY 2015 at 7.30 pm

PRESENT

John Heaser (Chair), Russell Cole (Vice-Chair), Harold Kerlake and John Symonds. County Councillor Judith Virgo was also present as were District Councillors Christopher Kemp and Garry Wheatley.

APOLOGIES

Apologies for absence were received from Tony Berry and Peter Graves.

DECLARATIONS OF INTEREST

The Clerk asked if any members wished to declare an interest in any item/items on the agenda. John Symonds declared that he had an interest in item 5.1.1., and John Heaser declared an interest in the late addition to the agenda - Planning Application 2015/1535.

MINUTES

The minutes of the Parish Council meeting held on 9 June 2015 were – on a proposal by Russell Cole - which was seconded by Harold Kerlake – accepted as a true record of the business conducted and therefore a copy was signed and dated by the Chair for retention in the Parish Council records.

PUBLIC, DISTRICT AND COUNTY COUNCILLOR PARTICIPATION

District Councillor Garry Wheatley mentioned that he had reported the possible danger from falling branches of a tree just beyond the boundary of his house on the Watton Road. The chestnut tree was actually sited on highway land, i.e. the grass verge, and this potential problem had been reported to Norfolk County Council, Planning and Transportation Department.

PLANNING

PARISH COUNCIL RECOMMENDATION

2015/0253 – Abel Developments seeking approval of Reserved Matters for appearance, landscaping, layout and scale – following approval of the O.P.P. 2013/0086 for residential development (20 properties) including access on land south/east of The Gardens, Mill Road.

It was confirmed that this proposal – now under 2015/1233, with three proposed Variation of Conditions, had been submitted and the Parish Council had responded to SNC on 21 June.

It was in addition noted that most of the comments made by the Parish Council, in connection with 2013/0086, still stand.

Furthermore it was also noted that two local parishioners had submitted comments (objections) to SNC, namely (a) Mr & Mrs Hedges (emails of 22/6 and 30/6/15) and (b) Mr & Mrs Scarfe (email of 22/6/15).

2014/0368 – Mr B Kemp seeking approval of Variation of Condition 6 of Planning Permission 2014/0368 to include car sales within permitted uses at Villa Farm, Watton Road, Bawburgh.

District Councillor Garry Wheatley apprised the PC of the latest information that he was aware of, including that SNC and NCC were investigating this proposal further and that there may be a question of maladministration.

There may be a necessity for the applicant to acquire more land if this application is resubmitted and it is understood that there is the possibility of a new planning application in the near future.

In conclusion it was agreed that Little Melton Parish Council should email Senior Officers at SNC about the irregularities/issues of this proposal – and the Chair said he would draft the appropriate wording.

2015/0122 – Amended Proposal from CTL and Vodafone seeking approval for the installation of 17.5 metre high monopole supporting 3 antennas, the installation of 4 radio equipment cabinets and development works ancillary thereto at NCFC Colney Training Centre.

As no notification of the result had been received there was nothing further to report in respect of this application.

2015/1308 – Mr William Brazil seeking approval for detached garage with utility room at 21 Braymeadow Lane.

The PC response, to SNC, of no views or comments was confirmed.

RESPONSE TO AGENTS ON LATEST GIBBS CLOSE PROPOSALS

It was confirmed that (a) Cornerstone Planning Ltd., Planning Consultant Director, Alan Presslee's letter of 4 June, said that Vello Ltd. had purchased the site (larger) and is working with its consultants in the preparation of an application for 27 houses (rather than the approved 20), and (b) a further letter of 5 June, from Architects Chaplin Farrant Ltd. had been received enclosing a larger drawing of this proposal.

The Parish Council response of 21 June stated that “the Parish Council is resolutely opposed to any increase over numbers for which O.P.P. has already been granted”.

LATE ADDITIONS TO AGENDA

It was noted that the Parish Council had just been notified of two planning applications, the details of which had yet to be received, namely 2015/1504 Applicant – Peter Graves – Land south of Ringwood Close – Discharge of Condition 11 of Planning Permission 2013/0092/0 (further site investigation report), and 2015/1535 Applicant – Mr S Matthews – 109 School lane – proposed alterations to additional canopy to dwelling.

RESULT

2015/0785 – Mr Spencer Hood seeking approval of external alterations to house, new entrance gates and garage to the front of property at 35 Braymeadow Lane.

This application had been approved, with conditions, on 5.6.15.

OTHER

District Councillor Garry Wheatley reported that with regard to the recent John Innes Centre proposals – on land south of Bawburgh Road, Bawburgh – investigations were ongoing, although application 2014/2590 had been refused.

GNDP - HOUSING DEVELOPMENT PROPOSED TO THE NORTH OF HETHERSETT

The Chair reported on his attendance at the private viewing session (prior to the Preview Exhibition) hosted by Taylor Wimpey East Anglia on 10 June and also that of the meeting prior to the public exhibition held on 17 June in respect of Persimmon Homes Reserved Matters application 2015/1059 concerning the preparation of an application to agree the details of the first phase of residential development. It was therefore appreciated that two developers are involved.

The Chair raised concerns with the developers that the realigned lorry route along Burnthouse Lane is proposed to pass through an area of residential development and that traffic from UK Mail runs outside of normal working hours. It is important to Little Melton that the lorry route is effective and diverts traffic away from LM. The Chair also asked the developers to consider provision of housing and facilities that will be useful to older people downsizing from family houses.

Following discussion of this item the County Councillor and the two District Councillors were thanked for their attendance and contribution to the meeting and left at 8.25 pm.

LDF – SITES SUGGESTED FOR DEVELOPMENT IN LITTLE MELTON

Nothing further – other than what was on the agenda elsewhere - was reported under this item.

SNLP CONSULTATION ON PROPOSED MODIFICATIONS (DEVELOPMENT MANAGEMENT POLICIES DOCUMENT)

Nothing further was reported under this item.

PARISH AMENITIES

VILLAGE PLAYING FIELD

Nothing further was reported under this item other than it being noted that the ongoing maintenance was continuing.

PLAY EQUIPMENT

Russell Cole said that he would pass the information he had onto Peter Graves and John Heaser confirmed that he had already passed his information onto Peter Graves.

SECTION 106 MONEY – RECEIPT/USE

Nothing further was reported under this item.

DEFIBRILLATOR

It was confirmed that Patricia Harvey, 44 Mill Road, had been making enquiries with the East of England Ambulance Service Communications Team and was awaiting a response.

LITTER PICK – SUCCESSFUL PRIZE DRAW

It was noted that the receipt of £200 – following the provision of bank details - was awaited from SNC.

HIGHWAYS

PROPOSED CYCLE PATH LINK FROM LITTLE MELTON TO HETHERSETT – UPDATE

Since the email of 18 May, from Norfolk County Council (Paul Donnachie) to Tim O’Riordan stating there were 3 options and that the preferred option was a trod – the detailed costing of which was awaited – nothing further was reported.

It was hoped that the trod costing would be within the Sect 106 £1,141,000 funding.

It was noted that the Chair had been unable to attend the most recent NRP Liaison meeting.

REPORTING OF MAINTENANCE MATTERS

The Clerk confirmed that most of the potholes that had been reported to County Highways – including those at the bottom of Braymeadow Lane - had recently been filled/repaired.

HGVs/COMMERCIAL TRAFFIC VEHICLES

No further action was noted, although it was acknowledged that this, on occasions, was still a problem, especially since the improvements works at the Watton Road/Hethersett Lane had commenced.

JUNCTION IMPROVEMENTS – B1108/HETHERSETT LANE

Nothing further was reported on this continuing work which would probably carry on until September 2015, although it was noted that, due to the paving machine breaking down, there were significant queues/delays experienced on and around 14 July.

OVERGROWN HEDGING

Nothing further was reported under this item.

OTHER

It was mentioned that Russell’s Cole’s wife, Jessica, may be interested in helping out with the deployment of SAMs in the village, if this would result in the improvement for the safety of children in and around the local Primary School.

CLERK’S CORRESPONDENCE

The Clerk of the Council’s schedule of correspondence received since 9 June, as given to all Parish Councillors, was confirmed, as was the receipt of a few items since the issuing of the agenda.

DISTRICT, COUNCIL AND REGIONAL DOCUMENTS

There was no correspondence discussed under this item, although it was noted that Paul Canning had – in the absence of the Chair - attended the NRP Management Liaison meeting on 25 June.

FINANCIAL

INVOICES

On a proposal by Harold Kerslake, which was seconded by Russell Cole, the following invoices were authorised for payment:-

Mr R Sinclair – refund of official telephone 811432 & B/B, 14/6 – 13/7/15 (101379)	£ 22.04
Little Melton Village Shop – printing 425 copies – July Newsletter (101380)	£ 21.25
Mr R Sinclair – Parish Clerk’s salary 1/4 - 30/6/15 (101383)	£1,409.06
Mr R Sinclair – refund of expenses 1/4 – 30/6/15 (101384)	£ 13.29
Heaser Business Consulting Ltd. – New Chair for Clerk’s “office” (paid on-line)	£ 138.00
Little Melton Primary School – hire of school hall for PCM 14/7/15 (101381)	£ 12.50
CGM (Norwich) Ltd. – VPF maintenance June 2015 (101382)	£ 221.80
HM Revenue & Customs – income tax on Clerk’s salary 1/4 - 30/6/15 (101378)	£ 352.27

RECEIPTS

Since the last Parish Council meeting it was noted that no receipts had been received.

INTERNAL VERIFICATION

The Clerk reported that this was soon to be undertaken by Tony Hedges, after he returns from his holiday.

HETHERSETT & MELTONS SPORTS ASSOCIATION

Nothing was reported under this item.

EXTERNAL/INTERNAL AUDIT OF PARISH COUNCIL A/CS for 2014/2015

The Clerk confirmed that the annual audit form and associated appendices/explanations etc. had been submitted to Mazars, the external auditors, by the required date, i.e. 4 July, and therefore the result was awaited.

ELECTRONIC PAYMENTS

The question of making some of the Parish Council payments electronically was raised by the Chair, who said he – with Russell Coles assistance - would look into this process.

It was noted that that this might involve a spreadsheet in Google Documents and that adequate controls and security would need to be introduced including the verifying of payments, prior to each PCM, by the two signatories to the PC accounts.

DATE OF NEXT PARISH COUNCIL MEETING

The date of the next Parish Council meeting was confirmed as being Tuesday 1 September 2015 beginning at 7.30 pm in Little Melton Primary School.

Russell Coles immediately tendered his apologies for the September meeting.

There being no further business the meeting closed at approximately 8.55 pm.

Chair.....

Date.....