

LITTLE MELTON PARISH COUNCIL MEETING
at LITTLE MELTON PRIMARY SCHOOL
on TUESDAY 11 FEBRUARY 2014 at 7.30 pm.

PRESENT

John Heaser (Chair), Wendy Gilyead, Harold Kerlake, and Jo Runeckles.
Two members of the public were present, namely Julia Rumsby and John Symonds.
In addition PCSO Oliver Butcher, Norfolk Constabulary, was present for the very early part of the meeting.

APOLOGIES

Apologies for absence were received from Tony Berry, Paul Canning and Kevin Ward, County Councillor Judith Virgo and District Councillor Garry Wheatley.

DECLARATIONS OF INTEREST

The Chair asked if any members wished to declare an interest in any item/items on the agenda.
There were no declarations made.

MINUTES

The minutes of the Parish Council meeting held on 14 January 2014 were – on a proposal by Wendy Gilyead, which was seconded by Harold Kerlake – accepted as a true record of the business conducted and therefore a copy was signed and dated by the Chair for retention in the Parish Council records.

PUBLIC, DISTRICT AND COUNTY COUNCILLOR PARTICIPATION

PCSO Oliver Butcher was invited by the Chair to speak and reported that there had been three reported “crimes” in Little Melton (fishing nets stolen from a property in Ringwood Close/£150 in cash stolen from a plastic tub at an event for church funds/bullying incident at a party at the Village Hall) for the 3 month period 11 November 2013 – 11 February 2014. Compared with the same period a year previously there was no difference in the number of crimes/incidents although it was noted that for the three month period 11 August to 11 November 2013 Oliver Butcher reported that there had been eight reported crimes.

Concluding PCSO Oliver Butcher said that he would shortly be ceasing to be our PCSO – he was becoming a full time Police Officer – and that from 6 March (for a brief period) Glen Hambling, Beat Manager, would take over his role, until 1 April, when our new PCSO would be Kirsty Stannard.
The Parish Council thanked Oliver Butcher for his support of Little Melton and wished him success in his new role.

PLANNING

PC RECOMMENDATION

2013/2289 Mr P Cory, 91 School Lane proposing single storey rear extension to this property.
The Clerk confirmed that he had not received any comments from the immediate neighbours and the Parish Council response to SNC had been “no views or comments”.

RESULTS

2013/1962 Mr M Walmsley proposing garden room extension to 3 Church Farm Barns, Rectory Lane.
Approved with conditions by SNC 4/2/14.

2013/0092 – Mrs J Grady seeking Outline Planning Permission for up to 20 (originally 28) residential units and associated highway works, with all matters reserved, on land south of Ringwood Close.
It was confirmed that this application has been approved, with a number of conditions, but the official notification (Approval Notice) from SNC, including details of the conditions, was still awaited.

2013/0086 Mr I Clark seeking Outline Planning permission, including means of access for residential development (20 dwellings) and ancillary works on land south east of The Gardens, Mill Road.
Approved, with 20 conditions, by SNC 8.1.14. – but official confirmation of this result yet to be received.

2012/1836 Timewell Properties Ltd seeking Outline Planning Permission for residential development (20 dwellings) and associated infrastructure works including highway improvement works at the Mill Road/Burnthouse Lane junction – on land north of Gibbs Close.

Approved, with 20 conditions, by SNC 8.1.14. but official confirmation of this result has yet to be received.

Relating to the three approved new developments John Heaser referred to his email of 11 February in which he explained that he intended to stimulate discussion of the issues for the village in respect of

these three applications which had been approved for development, which had all received Outline Planning Permission.

All present agreed with this approach.

Secondly John Symonds reported that some officials/visitors had recently been seen on the allotments with clipboards so presumably had been taking measurements etc.

The Chair added that he had recently spoken to Wilf Chamberlain and been told that that the pipes under/near the Anglian Water plant cannot be rodded, and therefore the pipework needs improving.

GNDP - HOUSING DEVELOPMENT PROPOSED TO THE NORTH OF HETHERSETT LDF – SITES SUGGESTED FOR DEVELOPMENT IN LITTLE MELTON C.I.L. REGULATIONS 2010 (AS AMENDED) – CONSULTATION

There was nothing further reported under any of these three items.

PARISH AMENITIES

FOOTBALL PITCH

Nothing further was reported under this item other than it would soon be necessary for the Parish Council to request that CGM begin to level the slight dip running (approximately) across the line of the bottom penalty area.

PLAY EQUIPMENT MAINTENANCE – ANNUAL SAFETY INSPECTION REPORT

It was confirmed that Paul Canning would head up the Working Party, which would look to undertake basic maintenance – probably on Saturday 29 March – when the Spring litter pick would also take place.

VILLAGE PLAYING FIELD – DOG FOULING

The Chair summarized the SNC email of 6 December which had stated that the District Council was not happy with the proposed relocation of the existing DWB and siting/operation of a new DWB as envisaged.

Further consideration of this matter was therefore necessary and John Heaser said he would look into this.

John Symonds very kindly added that, should it prove necessary, he would be able to supply a 4 x 4 timber support post F.O.C.

SECTION 106 MONEY

The determination of what balance remained was still to be resolved and, until any financial implications arising from the provision of the defibrillator were known, no further action on this item would be undertaken.

VILLAGE HALL RESPONSIBILITIES

In general terms it was reported that there was no action to note under this item.

However a small dip in the village hall/village playing field car park – approximately five metres from the hall – needed investigation to establish what was the cause of this.

It was therefore thought sensible to ask for competitive quotations for the investigation work – whilst appreciating that it was first necessary to consult the Community Trust as to the implications of such work and of course the financial implications.

DEFIBRILLATOR

Nothing further was discussed under this item.

SUGGESTED BARRIER TO VILLAGE HALL/VILLAGE PLAYING FIELD CAR PARK

The Parish Council confirmed that it did not think it was practicable – bearing in mind all the implications for all parties – for a barrier to be erected. Hence the proposed purchase and erection of a metal barrier would not proceed, at least for the present, especially when all the costs were also taken into account.

It was thought extremely unlikely that such a measure would prevent unauthorized entry.

The Chair referred to the email of 13 January that he had received from Richard Smith (Little Melton Community Trust) and said he was still attempting to contact/consult him on this suggestion but was finding this difficult as Richard Smith was – he understood – abroad until sometime in March.

VILLAGE PLAYING FIELD – MAINTENANCE SPECIFICATION

The Clerk confirmed that Matthew Wheeler, the Local Manger of CGM, had now responded with his views of how the Parish Council's existing specification (effective until March 2015) could be amended. The only proposed amendment, by Matthew Wheeler, was for the date of items 16 & 17 (hedge cutting) to be changed from early August to early September.

This single amendment was unanimously agreed by the Parish Council and therefore the Clerk was instructed to change the specification accordingly and to forward a copy of the revised version to CGM for retention in their records.

HIGHWAYS

PROPOSED CYCLE PATH LINK

Nothing further was reported under this item.

REPORTING OF MAINTENANCE MATTERS

The Clerk confirmed the continued reporting of a number of defects/maintenance issues.

In particular he referred to the email of 7 February that had been sent to NCC Highways which (again) had drawn attention to the necessity for remedial work to be undertaken to the many potholes, replacement signage and lack of maintenance to hedging.

As the reporting of these defects was getting somewhat repetitive (lack of action) it was agreed that should no reply be received, from County Highways within a week, County Councillor Judith Virgo would be requested to provide her support in achieving remedial action.

HGVs/COMMERCIAL TRAFFIC

Nothing further was reported under this particular heading.

COMPLIMENTARY SAMS PROJECT

Harold Kerslake reported that three more volunteers had now come forward – namely Bernard Ambrose, Rachel Gee and Julia Rumbsby – and this meant that 10 volunteers were now assisting with this project.

PROPOSED 20 MPH SPEED LIMIT

Nothing further was reported about this matter.

SMALL LOCAL HIGHWAY IMPROVEMENT BIDS FOR 2014/2015

The Clerk said that there was nothing further to report from NCC regarding whether Little Melton's VAS2 bid is to be considered for inclusion in the forthcoming financial year's Parish Partnership Programme or possibly, as a late inclusion, in the capital programme for 2013/2014.

TRAFFIC MANAGEMENT PROGRAMME 2013/2014 – B1108 WATTON ROAD, LITTLE MELTON.

LOCAL SAFETY SCHEME

There was nothing further to report under this item.

OVERGROWN HEDGING

Nothing further was reported under this item.

FLOODING IN MILL ROAD

Nothing further was reported under this item but it was confirmed by the Chair that this was one of the concerns, arising from the three Outline Planning Permissions, which would be the subject of discussion at the upcoming Annual Parish Meeting, on 11 March.

A11/A47 THICKTHORN ROUNDABOUT IMPROVEMENTS

The recent notification, from Melanie Willis, Communications Manager, Skanska, Infrastructure Services, Area 6 MAC, stating that Skanska – working on behalf of the Highways Agency – had started work, on 10 February, to improve the Thickthorn Roundabout was noted. The work, it was noted, was due for completion on 6 March.

CLERK'S CORRESPONDENCE

The Clerk of the Council's schedule of correspondence, as at 4 February, as given to all Parish Councillors, was confirmed.

It was noted that the email, from Norfolk ALCs for w/e 7.2.14. included a Local Government Finance Statement.

Also Harold Kerslake said that he would be cleaning the yellow grit bin at the crossroads in the next few weeks, which had become very dirty.

DISTRICT, COUNCIL AND REGIONAL DOCUMENTS

There were no documents reported under this item.

FINANCIAL

BILLS

On a proposal by Harold Kerslake, which was seconded by Jo Runeckles, the following invoices were authorised for payment:-

Mr R Sinclair – refund of official telephone 811432 (101289)	£ 60.19
Mr R Sinclair – refund (50%) official B/B 25/1 – 24/2/14 (101290)	£ 9.49
Abate Limited – Pest control services (moles) 17/1 – 16/3/14 (101101291)	£118.80
Little Melton Primary School – hire of school hall 14/1, 11/2 and 11/3/14 (101292)	£ 25.00
Mr R Sinclair – refund Additional Domain (1 & 1 Internet Ltd.) (101293)	£ 7.18

The Clerk also reported one receipt, namely for £68.00, from HAFC, for three football matches played in December

INTERNAL VERIFICATION

It was confirmed that on Wednesday 12 February Wendy Gilyead would, together with the Clerk, be undertaking the I.V. for the period mid- September to end of November 2013.

MONITORING REPORT.

No further information was reported on this item.

PARISH PRECEPT 2014/2015

The Parish Council precept for the financial year 2014/2015 was confirmed as £20,576 – as bid for. Within this figure it was also confirmed that the annual grant, from the Parish Council to the Parochial Church Council for churchyard maintenance for 2014 was £1,450.

HETHERSETT & DISTRICT NURSING ASSOCIATION – LM REPRESENTATIVE

The Clerk confirmed that Allan Bennett (9 School Lane) had now informed the Parish Council that his new term of office as a trustee – had commenced on 15 October. So this 5 year term of office would run until 14 October 2018.

It was noted that Allan Bennett had further informed the Clerk that he would provide contact information for display on local noticeboards etc.

HETHERSETT & MELTONS SPORTS ASSOCIATION

Nothing further was reported under this item.

NEIGHBOURHOOD DEVELOPMENT PLAN

Nothing further was reported under this item other than that the Cringleford Plan was now well advanced and that the cost of production etc. was very expensive.

DATE OF NEXT PARISH COUNCIL MEETING

The date of the next Parish Council meeting was confirmed as being Tuesday 1 April 2014 beginning at 7.30pm in Little Melton Primary School.

DATE OF ANNUAL PARISH MEETING

The date of the Annual Parish Meeting was confirmed as being 11 March 2014 – this annual meeting for all parishioners is to be held in the local Primary School, commencing at 7.30 pm.

The Clerk added that he would be sending out the invites for local organisations to submit their annual reports within the next week or so.

There being no further business the meeting closed at 9.00 pm.

Chair.....

Date.....