

2021  
1189555

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION**  
**ANNUAL REPORT AND ACCOUNTS**  
**YEAR ENDED 31 DECEMBER 2021**  
**REGISTERED CHARITY NO. 1189555**

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
YEAR ENDED 31 DECEMBER 2021  
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**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
YEAR ENDED 31 DECEMBER 2021  
TRUSTEES REPORT**

The trustees present their annual report and the financial statements for the year ended 31/12/2021

**Legal and administrative details**

**Registered Charity No.** 1189555  
**Principal address** Little Melton Village Hall  
Mill Road  
Little Melton  
Norwich  
Norfolk  
NR9 3NX

**Trustees**

|                   |           |
|-------------------|-----------|
| Mr J D Heaser     | Treasurer |
| Mr T F Cooper     | Secretary |
| Mrs S Lewis-Smith |           |

**Independent examiner** Mrs M Sutton

**Bankers** Barclays Bank

**Trust objectives**

The Charitable Incorporated Organization (LMCIO) was created by a constitution dated 18 May 2020 and was established for the purpose of providing or assisting in the provision of a village hall or other facilities for the use of the inhabitants of the Parish of Little Melton and such other charitable purposes as the trustees think fit.  
The LMCIO came into operation on 01/01/2021 and inherited the assets and responsibilities of the Little Melton Community Trust (1006500)

**Administration**

The trustees and associated volunteers meet on a quarterly basis to administer the running of the village hall.

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
YEAR ENDED 31 DECEMBER 2021  
TRUSTEES REPORT ( continued )**

**Summary of the financial results**

Hall lettings were much reduced by Covid in the earlier part of the year but recovered strongly after August. The Village Show (which usually creates around £600 income) was cancelled once again.

No further Covid grant was received during 2021 but £1200 of the grant retained from 2020 was used to support Pre School. Just under £2000 of the £10,000 Covid grant has been retained to support the Village Hall.

Expenses for heating were reduced due to the reduced use of the hall.  
No major improvements were carried out so £298 has been added to reserves

The accounts for the year ended 31 December 2021 comply with Part 8 of the Charities Act 2011, and are in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities ( SORP 2005 ) issued in May 2008, UK Accounting Standards and the Charities Act 2011.

**Statement of Trustees Responsibilities**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and its objects and rules. They are also responsible for safeguarding the assets of the charity and hence for

Approved

  
..... Trustee

21/02/2022  
..... Date

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
YEAR ENDED 31 DECEMBER 2021  
INDEPENDENT EXAMINERS REPORT**

I report on the accounts of the trust for the year ended 31 December 2021 which are set out on pages 4 to 6.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiners report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance section 130 of the Charities Act;

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or

(2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... M S .....

Mrs M Sutton

..... 22.1.2022 .....

Date

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 DECEMBER 2021**

The assets of The Little Melton Community Trust (1006500) were transferred to the LMCIO at the end of 2020

| <b>Current Account</b>              | <b>2021</b> |   |                         | <b>2020</b> |                         |   |
|-------------------------------------|-------------|---|-------------------------|-------------|-------------------------|---|
| <b>Income</b>                       | £           | £ | £                       | £           | £                       | £ |
| Hall hire                           |             |   | 405.00                  |             | 435.00                  |   |
| Badminton                           |             |   | 405.00                  |             | 435.00                  |   |
| Preschool                           |             |   | 3,720.00                |             | 3,600.00                |   |
| Meltonians                          |             |   | 32.00                   |             | 128.00                  |   |
| Mothers Union                       |             |   | 120.00                  |             | 0.00                    |   |
| Bowls - Tues                        | 0.00        |   |                         | 187.50      |                         |   |
| Bowls - Thur                        | 0.00        |   |                         | 225.00      |                         |   |
| Short mat bowls                     |             |   | 0.00                    |             | 412.50                  |   |
| Hire Daytime                        | 1,558.00    |   |                         | 631.00      |                         |   |
| Soft Play                           | 40.00       |   |                         |             |                         |   |
| Hire Evening                        | 70.00       |   |                         | 330.00      |                         |   |
| Private hire                        |             |   | 1,668.00                |             | 961.00                  |   |
| J Keeley                            | 748.00      |   |                         | 747.00      |                         |   |
| Yoga                                | 75.00       |   |                         | 465.00      |                         |   |
| Kuk Sol Won                         | 787.50      |   |                         |             |                         |   |
| other                               | 54.00       |   |                         | 573.50      |                         |   |
| Fitness classes                     |             |   | 1,664.50                |             | 1,785.50                |   |
|                                     |             |   | <u>7,609.50</u>         |             | <u>7,322.00</u>         |   |
| Village show                        |             |   | 0.00                    |             | 0.00                    |   |
| Miscellaneous                       |             |   | 211.00                  |             | 411.66                  |   |
| Covid Grant                         |             |   | 0.00                    |             | 10,000.00               |   |
| Bank interest                       |             |   | 0.00                    |             | 0.00                    |   |
| <b>Total income for the year</b>    |             |   | <b>7,820.50</b>         |             | <b>17,733.66</b>        |   |
| <b>Expenses</b>                     |             |   |                         |             |                         |   |
| Water                               |             |   | 289.24                  |             | 504.64                  |   |
| Insurance                           |             |   | 427.32                  |             | 416.33                  |   |
| Electricity                         |             |   | 2,472.32                |             | 3,158.83                |   |
| Cleaners wages                      |             |   | 1,104.36                |             | 1,072.49                |   |
| Consumables                         |             |   | 230.73                  |             | 732.86                  |   |
| Improvements                        |             |   | 0.00                    |             | 24.59                   |   |
| Village show expenses               |             |   | 0.00                    |             | 0.00                    |   |
| Cleaning equipment                  |             |   | 0.00                    |             | 10.00                   |   |
| Kitchen Equipment                   |             |   | 15.67                   |             | 23.48                   |   |
| PRS charges                         |             |   | 153.86                  |             | 311.52                  |   |
| Repairs                             |             |   | 1,027.87                |             | 1,167.08                |   |
| Waste Disposal                      |             |   | 338.54                  |             | 336.37                  |   |
| Covid Grant                         |             |   | 1,200.00                |             | 0.00                    |   |
| Miscellaneous                       |             |   | 262.00                  |             | 7,362.38                |   |
|                                     |             |   | <u>7,521.91</u>         |             | <u>15,120.57</u>        |   |
| <b>Net income / ( expenditure )</b> |             |   | <b>298.59</b>           |             | <b>2,613.09</b>         |   |
| <b>Reserves brought forward</b>     |             |   | <b>20,864.71</b>        |             | <b>18,251.62</b>        |   |
| <b>Reserves carried forward</b>     |             |   | <u><u>21,163.30</u></u> |             | <u><u>20,864.71</u></u> |   |


LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
 YEAR ENDED 31 DECEMBER 2021  
 BALANCE SHEET


|                       | 2021<br>£        | 2020<br>£        |
|-----------------------|------------------|------------------|
| <b>Current assets</b> |                  |                  |
| Cash at bank          | £21,112.28       | 20,814.02        |
| Cash in hand          | 51.02            | 50.69            |
|                       | <u>21,163.30</u> | <u>20,864.71</u> |
| <b>Funds</b>          |                  |                  |
| Unrestricted          | 21,163.30        | 20,864.71        |
|                       | <u>21,163.30</u> | <u>20,864.71</u> |

Approved by the trustees on 21/02/2022 and signed on their behalf by:

  
 ..... J D Heaser

  
 ..... T Cooper

  
 ..... S Lewis-Smith

  
 ..... N Ganley

**LITTLE MELTON CHARITABLE INCORPORATED ORGANIZATION  
YEAR ENDED 31 DECEMBER 2021  
NOTES TO THE ACCOUNTS**

**1. Accounting policies**

- a. The accounts have been prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2005.
- b. The accounts do not include a cash flow statement because the charity as a small reporting entity is exempt from the requirement to prepare such a statement under Financial Reporting Standard No. 1.

**2. Trustees remuneration and expenses**

No remuneration or expense payments are made to the trustees for their services.