

2019

LITTLE MELTON COMMUNITY TRUST
ANNUAL REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2019
REGISTERED CHARITY NO.1006500

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
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**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
TRUSTEES REPORT**

The trustees present their annual report and the financial statements for the year ended 31/12/2019

Legal and administrative details

Registered Charity No. 1006500

Principal address Little Melton Village Hall
Mill Road
Little Melton
Norwich
Norfolk
NR9 3NX

Trustees

Mr J D Heaser Treasurer
Mr T F Cooper Secretary

Independent examiner Mrs Jane Lewin

Bankers Barclays Bank

Trust objectives

The charitable trust was created by a trust deed dated 27 August 1991 and was established for the purpose of providing or assisting in the provision of a village hall or other facilities for the use of the inhabitants of the Parish of Little Melton and such other charitable purposes as the trustees think fit.

Administration

The trustees and associated volunteers meet on a bi-monthly basis to administer the running of the village hall.

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
TRUSTEES REPORT (continued)**

Summary of the financial results

Income during the year increased by about £1000. Insurance costs were reduced but expenditure increased mainly because of works to improve changing room 1 and the hot water system.

The accounts for the year ended 31 December 2019 comply with Part 8 of the Charities Act 2011, and are in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in May 2008, UK Accounting Standards and the Charities Act 2011.

Statement of Trustees Responsibilities

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and its objects and rules. They are also responsible for safeguarding the assets of the charity and hence for

Approved

S. D Hoase Trustee

16/03/2020 Date

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
INDEPENDENT EXAMINERS REPORT**

I report on the accounts of the trust for the year ended 31 December 2019 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance section 130 of the Charities Act;

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or

(2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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16-01-2020
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Jane Lewin

Date

LITTLE MELTON COMMUNITY TRUST YEAR ENDED 31 DECEMBER 2019
STATEMENT OF FINANCIAL ACTIVITIES

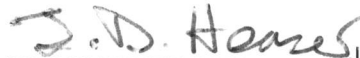
Village Hall Running Account

	2019			2018	
Income	£	£	£	£	£
Hall hire			480.00		610.00
Badminton			480.00		610.00
Preschool			4,728.00		2,896.00
Meltonians			11.25		90.00
Mothers Union			300.00		60.00
Bowls - Tues	863.00				
Bowls - Thur	697.50				
Short mat bowls			1,560.50		1,680.00
Hire Daytime	1,956.00				
Hire Evening	695.00				
Private hire			2,651.00		2,974.00
J Keeley	2,040.00				
Yoga	180.00				
other	565.00				
Fitness classes			2,785.00		3,208.00
			12,515.75		11,518.00
Village show			636.30		588.90
Miscellaneous			65.00		85.00
Bank interest			1.31		9.49
Total income for the year			13,218.36		12,201.39
Expenses					
Water			18.43		558.11
Insurance			402.24		600.24
Electricity			4,353.98		3,905.98
Cleaners wages			1,566.62		1,352.00
Consumables			159.32		578.41
Improvements			10,017.51		2,029.88
Village show expenses			171.85		372.09
Cleaning equipment			707.17		0.00
Kitchen Equipment			203.77		
PRS charges			290.54		314.98
Repairs			877.83		
Waste Disposal			172.89		
Miscellaneous			347.39		272.54
			19,289.54		9,984.23
Net income / (expenditure)			-6,071.18		2,217.16
Reserves brought forward			24,322.80		22,105.64
Reserves carried forward			18,251.62		24,322.80

LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
BALANCE SHEET

	2019 £	2018 £
Current assets		
Cash at bank	18,159.10	24,304.46
Cash in hand	92.52	18.34
	<u>18,251.62</u>	<u>24,322.80</u>
Funds		
Unrestricted	18,251.62	24,322.80
	<u>18,251.62</u>	<u>24,322.80</u>

Approved by the trustees on 16th March 2020 and signed on their behalf by:


..... J D Heaser


..... T Cooper

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2019
NOTES TO THE ACCOUNTS**

1. Accounting policies

- a. The accounts have been prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2005.
- b. The accounts do not include a cash flow statement because the charity as a small reporting entity is exempt from the requirement to prepare such a statement under Financial Reporting Standard No. 1.

2. Trustees remuneration and expenses

No remuneration or expense payments are made to the trustees for their services.