

LITTLE MELTON COMMUNITY TRUST
ANNUAL REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2018
REGISTERED CHARITY NO.1006500

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
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**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
TRUSTEES REPORT**

The trustees present their annual report and the financial statements for the year ended 31-Dec-18

Legal and administrative details

Registered Charity No.	1006500
Principal address	Little Melton Village Hall Mill Road Little Melton Norwich Norfolk NR9 3NX
Trustees	Mr A J Berry Mr J D Heaser Treasurer Mr T F Cooper
Independent examiner	Mrs Jane Lewin
Bankers	National Westminster Bank plc Gentlemans Walk Norwich NR1 3NW

Trust objectives

The charitable trust was created by a trust deed dated 27 August 1991 and was established for the purpose of providing or assisting in the provision of a village hall or other facilities for the use of the inhabitants of the Parish of Little Melton and such other charitable purposes as the trustees think fit.

Administration

The trustees and members of the management committee meet on a bi-monthly basis to administer the running of the village hall.

Handwritten signatures:
2019/20
NR9 3NX

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
TRUSTEES REPORT (continued)**

Summary of the financial results

Income during the year from the hire of the hall and other activities has decreased to £12,201 (2017 £13,819) largely due to helping the PreSchool by reducing their hire fees. No major have projects been undertaken and expenditure has decreased to £9984 (2017 £11,520).

The accounts for the year ended 31 December 2018 comply with Part 8 of the Charities Act 2011, and are in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in May 2008, UK Accounting Standards and the Charities Act 2011.

Statement of Trustees Responsibilities

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and its objects and rules. They are also responsible for safeguarding the assets of the charity and hence for

Approved


..... Trustee


..... Date

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
INDEPENDENT EXAMINERS REPORT**

I report on the accounts of the trust for the year ended 31 December 2018 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

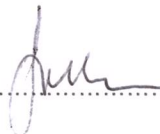
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance section 130 of the Charities Act;

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met ; or

(2) to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
 Dip FA

Jane Lewin

.....
22-03-2019

Date

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
STATEMENT OF FINANCIAL ACTIVITIES**

Village Hall Running Account

	2018		2017	
	£	£	£	£
Income				
Hall hire				
Badminton	610.00		670.00	
Preschool	2,896.00		4,587.00	
Meltonians	90.00		131.25	
Parochial Church Council	60.00		355.00	
Short mat bowls	1,680.00		1,800.00	
Private hire	2,974.00		3,036.50	
Fitness classes	3,208.00		2,544.00	
		11,518.00		13,123.75
Village show		588.90		612.60
Miscellaneous		85.00		80.00
Bank interest		9.49		2.59
Total income for the year		12,201.39		13,818.94
Expenses				
Water	558.11		532.76	
Insurance	600.24		645.23	
Electricity	3,905.98		3,480.40	
Cleaners wages	1,352.00		1,519.00	
Cleaning materials	578.41		395.52	
Telephone	0.00		0.00	
Repairs and renewals	2,029.88		3,872.55	
Village show expenses	372.09		345.47	
New equipment	0.00		0.00	
PRS charges	314.98		329.64	
Miscellaneous	272.54		399.61	
		9,984.23		11,520.18
Net income / (expenditure)		2,217.16		2,298.76
Reserves brought forward		22,105.64		19,806.88
Reserves carried forward		24,322.80		22,105.64

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
STATEMENT OF FINANCIAL ACTIVITIES**

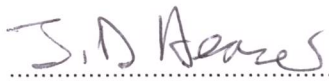
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LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
BALANCE SHEET

	2018 £	2017 £
Current assets		
Cash at bank	24304.46	21885.50
Cash in hand	18.34	220.14
	<u>24322.80</u>	<u>22105.64</u>
Funds		
Unrestricted	24322.80	22105.64
	<u>24322.80</u>	<u>22105.64</u>

Approved by the trustees on 25 March 2019 and signed on their behalf by:


..... J D Heaser


..... J Cooper

**LITTLE MELTON COMMUNITY TRUST
YEAR ENDED 31 DECEMBER 2018
NOTES TO THE ACCOUNTS**

1. Accounting policies

- a. The accounts have been prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2005.
- b. The accounts do not include a cash flow statement because the charity as a small reporting entity is exempt from the requirement to prepare such a statement under Financial Reporting Standard No. 1.

2. Trustees remuneration and expenses

No remuneration or expense payments are made to the trustees for their services.